

Minutes
of the Meeting of the
Churchill County Library Board
January 22, 2015

The Churchill County Library Board held a public meeting on January 22, 2015 beginning at 3:07 p.m. at the Churchill County Complex, 155 N. Taylor St., Fallon, Nevada.

REGULAR AGENDA ITEMS

Call to Order

Chair Kim Farnham called the meeting to order at 3:07 p.m.

Public Comment

Marilyn Hedges-Hiller announced that the Churchill Library Association is sending out donor requests on January 23.

Roll Call

Present were Trustees Kim Farnham, Marilyn Hedges-Hiller, Jean Beatty and LeAnn Davis. Also present were Library Director Carol Lloyd, Churchill County Deputy District Attorney Wade Carner, and Churchill County Comptroller Alan Kalt. Absent: Trustee Rebecca Taylor.

Verification of the posting of the agenda

Posting of the agenda was verified.

Review and adoption of agenda

A motion was made by Marilyn Hedges-Hiller to approve the agenda. Second: LeAnn Davis. All in favor.

Review and adoption of the minutes

A motion was made by LeAnn Davis to approve the minutes of the Library Board meeting on December 18, 2014 with the following changes: 1. Correct the start date of Carol Lloyd's vacation to April 27, 2015. 2. Change the "a" in "as" after Washington D.C. to lower case. Second: Marilyn Hedges-Hiller. All in favor.

Library Board of Trustees' Report

Marilyn Hedges-Hiller recommended Wyoming State Library training videos for board members.

Library Director's Report

Fallon Auto Mall donated \$800 to the Library as part of their "Pay It Forward" program.

The donation from the Churchill County Library Association for Phase I of the RFID program is \$16,000 and not \$18,000 as reported last month.

The Friends of the Library has been dissolved. The Association is now the only fundraising arm of the Library. The balance of the Friends' bank account now shows up in the county budget report.

Carol applied for and received a grant of \$4,166 from Raley's NickelAid program. The funds will be used for the Summer Reading Program. Carol is also applying for a grant from the Bessie Minor Swift Foundation to promote literacy.

Set date and time of regular/special Library Board meetings

The next regular meeting is scheduled for Thursday, February 26, 2015 at 3:00 pm at the Churchill County Complex at 155 N. Taylor St.

OLD BUSINESS

Review and adoption of library marketing and publicity

Carol's article in the Lahontan Valley News discussed the Library repurpose project, new and noteworthy books, Storytime and EMedia classes. Carol updated the County Commissioners on the status of the repurpose project at the Commissioners' December 17 meeting.

Discussion and possible action to approve business related to the building repurpose project

There will be a reception at the Library on February 27 which will offer a sneak preview of the repurpose project. On February 28 there will be a ribbon cutting and rededication of the Library. The Library will be closed February 26 and 27 and will be open from 10:00 am – 2:00 pm on February 28 for the rededication. The Library will resume operations in the original building on March 2.

The first phase of the RFID project has been purchased. Volunteers are needed to help with tagging books. Phase II needs to be ordered, which will cost \$16,000.

There have been around \$11,500 in change orders for the repurpose project so far with more to come, but not many.

NEW BUSINESS

Review and adoption of the FY 2015-16 budget

Churchill County Comptroller Alan Kalt joined the meeting for a discussion of the state of the County. He said the Commissioners respect the Library for having a fiscally responsible budget under Carol's direction.

A motion was made by Jean Beatty to accept the FY 2015-16 budget. Second: LeAnn Davis. All in favor.

Review and adoption of monthly financial report

As of 01/09/15, 50% of the fiscal year has elapsed and 53% of the budget has been spent. The CLAN fee was fully paid off during the month of July. A motion to accept the budget was made by Jean Beatty. Second: Marilyn Hedges-Hiller. All in favor.

Review of Library Building and Gift Funds

A motion was made by Marilyn Hedges-Hiller to approve the Library Building and Gift Funds as presented. Second: Jean Beatty. All in favor.

Discussion and possible action to approve Library closure on Saturday, July 4

A motion was made by Jean Beatty to approve closure of the Library on Saturday, July 4. Second: Marilyn Hedges-Hiller. All in favor.

Discussion and possible action to approve Materials Donation Form policy

A motion was made by LeAnn Davis to approve the Materials Donation Form. Second: Jean Beatty. All in favor.

Discussion and possible action to delete Intellectual Freedom Statement from policy manual

A motion was made by Marilyn Hedges-Hiller to delete the Intellectual Freedom Statement from the policy manual. Second: LeAnn Davis. All in favor.

Discussion and possible action to delete Library Staff Dress Code from policy manual

A motion was made by Marilyn Hedges-Hiller to delete the Library Staff Dress Code from the policy manual. Second: LeAnn Davis. All in favor.

Public Comment

None.

The meeting was adjourned at 4:16 p.m.

Respectfully Submitted,

Kim Farnham, Chair