Minutes

of the Meeting of the

Churchill County Library Board

March 26, 2015

The Churchill County Library Board of Trustees held a public meeting on March 26, 2015 beginning at 3:00 pm at the Library Annex, 507 S Maine St Fallon, NV 89406

Regular Agenda Items

Call to Order

Chair Kim Farnham called the meeting to order at 3:00 pm.

Public Comment

Churchill Library Association raised $21,000 to cover Phase Two of RFID installation and Donor Wall through a 20% response rate to their mailing campaign.

Roll Call

Carol Lloyd, Director
Kim Farnham, Chair
Marilyn Hedges-Hiller, Jean Beatty, LeAnn Davis, Rebecca Taylor, Trustees

Verification and Posting of Agenda

Posting of the Agenda was verified

Review and adoption of Agenda

A motion was made by Marilyn Hedges-Hiller to approve the agenda. Second: Rebecca Taylor. All in favor.

Review of adoption of Minutes

A motion was made by Jean Beatty to adopt the Minutes of the Library Board Meeting of February 26, 2015. Second Marilyn Hedges-Hiller. All in favor.

Library Board of Trustees Report

All agree Rededication ceremony was great and well attended. Carol expressed her gratitude to the Churchill Library Association for their help.

Director's Report

- Opening Day 752 people patronized the Library in a four hour period, the most in Carol's tenure.
- Volunteers were a great help in getting the Library running.
- Furniture still expected: Filing cabinet, table next to self-checkout, children's computer desk to match existing furniture
- Library may be participating in Family Reading Program funded by United Way and the Northern Nevada Literacy Council. Grant has been submitted.

Library Annex will be used by Churchill County Court Services. The rear of the building will be meeting space and the front will be Court Services offices. The front of the building will no longer be accessible to library staff. Areas will be separately keyed.

April 27th to May 15th Library Director's vacation.

Deputy District Attorney Wade Carner resigned his position with the county.

Library will be participating in Co-Working Space sponsored by the City of Fallon. Utilized by people wanting to start a business. Library will provide an in-house library to the facility.

Highland Manor Estates holds monthly luncheons. The April 26th luncheon will benefit the Library. Held from 1:30 to 3:30pm. Library Director will give a speak. Attendance is $5 per person.

Downtown Merchants Association has approached Library about using rear lot for Farmer's Markets on Saturdays June through September. Plans are not yet solid.

Set date and time of regular / special Library Board Meeting

The next regular Board meeting is set for Thursday April 23rd 2015 at 3:00 pm at the Library Annex 507 S Maine St, Rear Entrance

Old Business

Review and adoption of Library Marketing and Publicity

Carol spoke at Fallon Rotary and was well received. October 13th and 14th NV Library Association conference will be held in Fallon, NV.

Discussion and possible action to approve the business relating to the building Repurpose Project

Contractors are currently working on their "punch list".

Electrical issues located on the South wall. Internet is intermittent. Coin machine will need to be purchased for print release station.

Project currently on time and within budget.

$40,000 sorter to accompany RFID will be the next phase of the project.

New Business

Review and adoption of the monthly financial report

The Big Read is currently a line item in the budget but will most likely be deleted as an expenditure. Budget has dropped due to projected lower utilities due to installation of new windows and lights. Motion to approve was made by Marilyn Hedges-Hiller. Seconded by LeAnn Davis. All in favor.

Review of Library Building and Gift Funds

$6,000 currently left to expend. Expected to be used for coin machine, etching on Donor Wall, stools, and signage. A motion was made by Jean Beatty to accept Library and Building Gift Funds as presented. Seconded Rebecca Taylor. All in favor.

Public Comment

Meeting adjourned at 3:51pm

Respectfully submitted

Rebecca Taylor, Secretary