

## Community Partnership/Resource Committee Minutes – July 10, 2012

Ms. Ernst thanked everyone for coming and welcomed them. She asked that we begin by making introductions, asking everyone to state their name, as well as, the name of the organization they represent.

Ms. Ernst then directed everyone's attention to the drafts of the flyers that had been prepared and were included in their packets. She asked them to review the flyers and note any necessary changes or suggestions. We would collect these at a later time.

The committee's attention was then directed to an Excel spreadsheet that had been created to track information in regards to participant organization and service provided. Ms. Ernst asked that everyone be sure to correct, update, or add any other information, especially those that were new to the meeting this time. Please be sure that we have all of your contact information and whether or not you will need power and water to ensure proper booth assignments. As our meetings progress or information changes, the flyer and excel spreadsheet will be updated and sent out for review. Please get back to Holly with all feedback.

It was mentioned that the LVN has the time for the Fallon Community Day listed as being from 10AM-2PM. Ms. Ernst will speak to Dave Price about making the correction and reminded the committee that there were various participants and Dave will be updating the information as it is revised. Currently, the Community Clothing Give-Away will be from 7AM-2PM. Elks time is unknown as of now. Everyone else will be from 9AM-1PM.

Ms. Ernst then directed the committee's attention to the map of Oats Park that Vern Ulrich, with the Fallon Police Department, provided. Ms. Ernst explained to the committee that map scale is 1" = 25'. She reviewed with the committee where the Oats Park gym, parking area, ball field, pool, and grass areas were so that those who are from out of town would be familiar with the outlay of the park. She explained to the committee that the Elks had the pavilion area, the Community Group had the gym for the clothing give-away, and that the rest of the committee members would be spread out across the grass area. Ms. Ernst reminded the committee that at our last meeting, it had been decided that all like services would be grouped together. There would be an area for housing, hygiene, emergency services, etc. The parking lot north of the ball field will be where all the emergency vehicles are parked – Fallon Police Department, Sheriff's Office, Nevada Highway Patrol, Churchill Fallon Volunteer Fire Department, Banner Churchill Community Hospital Ambulance, American Red Cross Van, and the Car Seat Safety check will also be held in this area. Today we would be mapping out where everyone else will be located and determine the best spot for the water safety area.

Ms. Zeller then reviewed with the committee which organization was providing what service and/or had followed up on anything discussed at the previous meeting.

Narcotics Anonymous will have an information booth providing resources to and answering questions for those dealing with addiction issues and recovery from them.

Gina, with the Coalition, mentioned that they have one person to provide haircuts and would like a total of four. She is still waiting to hear back from some of those contacted, but would appreciate any referrals the committee might have.

Gail Bursill, with the Red Cross, mentioned that Dr. Floto would not be able to provide any chiropractic services and/or conduct sports physicals due to privacy issues.

Gail mentioned the school district may have an information booth providing resources in regards to the ESL In-Home Program. Her contact is Donna McElroy at (775) 246-8765. Gail will follow up with her.

American Red Cross will be there with the Red Cross Emergency Van providing information on emergency preparedness.

Sierra Home Health will have an information booth providing resources available to the elderly members of our community and their families.

Standing Through the Rain Foundation will be partnering with a local Martial Arts Studio to provide some self-defense/escape demonstrations for both children and adults.

Banner Churchill Community Hospital will be having an information/wellness area set up on the stage. They will be conducting blood pressure screenings, glucose monitoring, providing weight management information, and giving out coupons for free sports physicals to the first 20 kids that inquire.

Social Services will have an information booth and provide resources about the various services and programs that they have available, EAP application assistance and discount prescription cards.

Friends Family Resource Center will have an information booth providing information on the many classes/services they have available. They will also be conducting the Safe Sleep presentation.

Nevada Rural Housing Authority will have an information booth and be providing information on the various programs that they have available.

CareNet Pregnancy Center will have an information booth and be providing information on the various services they have available.

CC Communications will have an information booth providing materials about their Lifelines program, as well as, all the services they have available.

Fallon Ministerial Services will have an information booth providing information about the various churches in the community and the resources they have available. They will also be giving out water and will provide a diaper changing station. All faith based organizations were invited to participate with booths and provide whatever information they had available to the community.

Pop Warner will have an information booth and will provide information about their programs, as well as, conduct sign-ups for both football and cheerleading.

Parks and Recreation will be conducting water safety demonstrations, as well as, Hands Only CPR demonstrations.

Novia with NAS Fleet and Family Services will have an information booth providing resources available to military families.

There was a mention about the Child IDs/fingerprinting. Christy with Banner is checking to see if the Nevada Highway Patrol or the Masons can do this. She mentioned if neither of them could, Banner would do this. Vern then asked about how many people Banner would have staffing their booth. He felt that if they did the ID cards, they would need 3-5 people just for that. Christy assured him they would be fully staffed and able to handle the task. Christy also talked about perhaps providing a biohazard container for the disposal of needles and an unused/expired prescription drop off. Vern then brought to the committee's attention just what was involved in hosting a prescription drop off. DEA, local law enforcement, and a pharmacist must be present; and, there must be a place to store these drugs until they can be picked up for disposal. Other entities can collect, but DEA is responsible for the destruction of these substances. Andrea will call the DEA and check on this. No green light from DEA – no go!

Gail, with the Red Cross, mentioned the library may want to participate and possibly sign people up for library cards. She had previously mentioned this to Barbara Mathews. Holly will follow up on this.

An inquiry as to whether or not the scouts will be participating. It was suggested that if they could participate and provided information on scouting and show some of the various activities that the kids could participate in, this would be great. Leslie, with the Community Clothing Give-Away, will check on this as someone from scouts had asked her about it.

An inquiry was made about bicycle repairs. Fallon Youth Club is checking with the Kiwanas on this.

An inquiry was made about whether we should have music playing or a band? Discussion was not in opposition, but didn't want to take away from the Country Fair.

An inquiry was made about whether or not there would be immunizations given. The Health Nurse is checking with the State on this.

An inquiry was made as to whether there was a dentist that was willing to provide checkups and whether or not we have a dentist in town that accepts Medicaid patients. Traci with the Coalition is checking on this. Wild about Smiles was mentioned as possibly taking Medicaid patients. Dr. Jaques may be providing dental checks for our Community Day.

An inquiry was made as to whether Wal-Mart, Walgreens, CVS, Fish & Game, and the

VA would like to participate. Individual committee members volunteered to follow up with these organizations.

Natalie, with the Chamber of Commerce, has connections at the Base who can provide us with Military volunteers. Due to the fact that Country Fair is already the same day and they will also be helping out with that event, she will need to know how many volunteers you will need, what time frame you will need them, and what tasks they are needed for so that she can make those arrangements. They could help with booth set up and dismantle, etc.

Ms. Zeller then asked for a show of hands of those needing power and/or water for their booths. There were two for power and two for water. There was a discussion with the committee members as to the location of power and water at the park. There is power at the poles along the street, in stage area, and at the poles by the bathrooms. Ms. Ernst told the committee that she has spoken with Candy from the City of Fallon and they will be sure to light everything up. There was a suggestion made in regards to safety that we be sure to secure all extension cords, especially those in the sidewalk areas, with duct tape to prevent any accidents.

Power and water locations were pointed out on the map. We need to know where these services are located so proper placement of booths can be assigned. Ms. Ernst reminded everyone to be sure to sign in on the attendance sheet and to either update or add their information so that we can be sure all records are accurate. She also reminded everyone to sign in on the excel event spreadsheet so we could have accurate counts for power and water. Ms. Ernst will check on the exact locations of the power and water within the park and make a draft placement of everyone on the map to finalize at our next meeting. It was mentioned that in the case of the dentists and hair stylists, they can use water bottles and spray bottles for the services that they will provide.

Ms. Zeller also mentioned to the committee members that having some sort of activity or give-aways can draw attention to their booths. The size of the booths was discussed. 10' x 10' seems to be the standard size. For those needing additional space, they will be set up with 10' x 15' or 10' x 20' spaces.

In addition to the information that appears in the LVN, Natalie will be doing a press release and will be putting our information in the Chamber of Commerce Newsletter. Bev with CC Communications will be taking the final draft of the flyer and putting this information on Channel 1, as well as, on their information board.

Ms. Ernst then showed the committee a revision to the flyer that had been made by Danny with Parks & Recreation. After review of the information, it was suggested that we need a contact name, address, phone number, and email on the flyer. Also, vaccinations would be a huge thing and if they are going to be given, it should be noted on the flyer. The final draft of the flyer will be emailed to James, with Xerox, and he will make us 500 color copies to distribute. The final draft of the flyer will also be sent to everyone by email. The committee members were asked to please distribute the flyer to others and to be sure to hang one up in their offices. We will be distributing flyers to those that need to pass out large quantities, as well as, putting up poster-size versions of

the flyer at various locations around the community.

Flyers will need to be given to Pastor Paul to distribute at the weekly food distribution, as well as, to Denise Pinder who is in charge of the purchasing/distribution for the Backpack for Youth program.

Chris Miller has copies of the Clothing Give-Away flyers to pass out. When the color copies are received, he would like some of those to distribute, as well.

Each vendor will be responsible for their own canopy, tables, chairs, materials, water, sunscreen, and all setup and cleanup activities.

Ms. Ernst then advised the committee members that if they knew of anyone else who might want to participate or inquired about participating in this event, to give those individuals Holly's name and contact information so that she can assist them with the necessary paperwork.

The next meeting to finalize planning for the Fallon Community Day will be on 7/26/12 at 11AM. It was suggested to the committee that if current attendees were not able to come on that day, they send someone who could represent their organization.