



**CHURCHILL COUNTY SOCIAL SERVICES**  
**POLICES & PROCEDURES**

**Section 9 - GENERAL ASSISTANCE SCHEDULE:**

**9.1 Purpose:** To define and specify the extent of general services provided by the Social Services Department for General Assistance

The County's purpose to provide general assistance to foster the development of self-sufficiency. Self-sufficiency is defined as an individual's ability to provide for their shelter (i.e., rent, utilities, etc.) food and personal (i.e., medication, transportation, etc.) needs. The applicant must demonstrate their ability to be self-sufficient the month that for which assistance is rendered.

**9.2 General Assistance:**

**Section 9.1A Rent / Utilities**

A maximum of \$1,000.00 may be paid to a qualified landlord and / or utility providers for assistance of rent and utility assistance. The funds will be provided to ensure all balances are current to ensure the consumer in gaining self-sufficiency. The maximum amount may only be obtained over a 12 month period, with a total assistance to one household to be utilized once in a four year period.

Funding provided pursuant to this program may not be utilized for:

- Late fees, interest, re-establishment fees, etc.
- Security deposits
- Collection accounts
- Past due bills not related to current household
- Bills where the amount due exceeds the maximum assistance amount.

Prior to receiving assistance, Clients must sign an agreement to complete the following:

- Budgeting Class, application to additional resources such as state energy assistance, Snaps, TANF, Medicaid, employments services, etc.
- Follow-up Appointments as required by case worker
- Applications and follow-up appointments with additional resources as deemed necessary by case worker

Failure to complete any of the items provided for in the agreement will result in denial of future benefit applications with the County.

**Section 9.1B Utility Deposits**

A maximum of \$200 may be paid to a utility provider for deposit upon move-in for eligible households once every four years. Remaining deposits amounts are to be submitted to the Social Services Department.

- Disconnects for deposits shall not be paid under this provision. Clients will be required to enter into Section 9.1A for assistance.
- Deposits only on current household addresses and made in the current applicants name