

1 Case No.

2 Dept. No. I

3 The undersigned hereby affirms this document
4 Does not contain a social security number.

5
6 IN THE TENTH JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
7 IN AND FOR THE COUNTY OF CHURCHILL
8

9
10 _____
11 Plaintiff,

12 Vs.

13 _____
14 Defendant.

AFFIDAVIT OF DUE DILIGENCE

15 I, (*your name*) _____, respectfully state:

- 16
- 17 1. A court case was filed against Defendant. Defendant needs to be served with a
- 18 summons and complaint, but Defendant's location is unknown.
- 19
- 20 2. **Last Address.** To the best of my knowledge, Defendant's last known address is:

21
22 _____
Last Known Street Address

23 _____
24 City, State, Zip Code

25 Defendant last lived at that address on (*date*) _____. I do not know
26 of any other address for Defendant.
27
28

1 **3. Attempts to Serve Defendant.** (*check one*)

2 No one tried to serve the last known address because: (*explain why no one tried to*
3 *serve Defendant at the last known address*)

4 _____
5 _____
6 Someone tried to serve the Defendant in person at the address above, but Defendant
7 does not live there anymore. (*file an affidavit of attempted service as proof*)

8 Defendant is avoiding being served. The following attempts to serve Defendant
9 failed: (*explain when and how service was attempted, and Defendant's response*)

10 _____
11 **4. Attempts to Locate Defendant.** I have done the following to try to find the Defendant:

12 **Email.** (*check one*)

13 I do not have an email address for Defendant.

14 All of Defendant's known email addresses are (*list of all known email addresses*
15 *for Defendant*) _____ I emailed
16 Defendant at these addresses to ask for Defendant's current address on (*date you*
17 *emailed*) _____. I got the following response back (*explain*
18 *what, if any, response you got from Defendant through email*) _____

19 **Phone / Text.** (*check one*)

20 I do not have a phone number for Defendant.

21 Defendant's last known phone number is (*Defendant's phone number*)
22 _____. I called and/or texted the phone number to ask for
23 Defendant's current address on (*date you called/texted*) _____. I got
24 the following response back (*explain what, if any, response you got from*
25 *Defendant*) _____

26 **Mail.** (*check one*)

27 I do not have a last known street address for Defendant.

28 I mailed an envelope to the Defendant's last known street address through the
U.S. Postal office and wrote the words "ADDRESS CORRECTION REQUESTED
/ DO NOT FORWARD" on the front. The envelope was returned to me on (*date*
letter returned to you) _____ with the following information for
Defendant: _____

1 **Social Media.** I looked for Defendant on these social media sites:

2

	Describe What You Found	Date
3 <input type="checkbox"/> Facebook		
4 <input type="checkbox"/> Twitter		
5 <input type="checkbox"/> Google+		
6 <input type="checkbox"/> LinkedIn		
7 <input type="checkbox"/> Other: _____		

8 **Friends/Family.** (*check one*)

- 9 I do not know any of Defendant's friends or family.
10 I contacted the Defendant's friends and family who told me:

11

Name of Person You Contacted	Relationship to Defendant	What They Told You	Date
12			
13			

14

15 **Employer.** (*check one*)

- 16 I do not know any of Defendant's employers.
17 I contacted the Defendant's current/former employers who told me:

18

	Name of Employer	What They Told You	Date
19 Current Employer			
20 Past Employer			

21 **Neighbors.** (*check one*)

- 22 I did not contact any of Defendant's former neighbors.
23 I contacted the neighbors around Defendant's last known address who told me:

24

Name of Neighbor	What They Told You	Date
25		
26		

1 **Online People Searches.** I searched the following online databases for Defendant:

2

	Describe What You Found	Date
3 <input type="checkbox"/> intelius.com/		
4 <input type="checkbox"/> spokeo.com/		
5 <input type="checkbox"/> peoplefinders.com/		
6 Other: _____		

7 **Public Records.** I searched the following public records databases:

8

	Describe What You Found	Date
9 <input type="checkbox"/> County Assessor		
10 <input type="checkbox"/> County Recorder		
11 <input type="checkbox"/> Court Records		
12 Other: _____		

13 **Jail / Prison.** (*check one*)

- 14 Defendant does not have a criminal history to my knowledge.
- 15 Defendant is, was, or may be in jail or prison. I searched these inmate records:

16

	Describe What You Found	Date
17 <input type="checkbox"/> NV Department of Corrections 167.154.2.76/inmatesearch/form.php		
18 <input type="checkbox"/> Nationwide Inmate Locator http://inmatesplus.com/		
19 <input type="checkbox"/> Federal Inmate Locator https://www.bop.gov/inmateloc/		
20 Other: _____		

21 **Child support.** (*check one*)

- 22 There is no child support case against Defendant.
- 23 There is a child support case against Defendant with the local child support
- 24 agency, and the child support office has not been able to locate Defendant or will
- 25 not release Defendant's information to me.
- 26
- 27
- 28

1 **Military.** (*check one*)

- 2 Defendant has never been in the military to my knowledge.
3 Defendant is/was in the military. I contacted the following military locator
services:

- 4 Air Force (210) 565-2660
5 Army: emailed usarmy.knox.hrc.mbx.foia@mail.mil
6 Navy (855) NAVY-311 (855-628-9311)
7 Marines (703) 784-3942
8 Coast Guard: <http://www.uscg.mil/locator/>

9 The locator service told me: _____

10 **Death Index.** (*check one*)

- 11 I did not check the Social Security death index.
12 I did check the Social Security Death Index at <https://familysearch.org/search>
13 and did not find Defendant's name.

14 **Other.** Other efforts I made to locate the Defendant are: (*describe anything else you
15 did to try and find the Defendant*):

16 _____
17 _____
18 _____

- 19 5. I was not able to locate the Defendant after conducting the above search. I believe that
20 Defendant cannot be found at this time.

21 I declare under penalty of perjury under the law of the State of Nevada that the
22 foregoing is true and correct.

23 DATED _____, 20____.

24 Submitted By: (*your signature*) _____

25 (*print your name*) _____