

**Churchill County
Agenda Report**

Date Submitted: February 11, 2008

Agenda Item: Letters Received # D
Agenda Date Requested: February 20, 2008

To: Board of Churchill County Commissioners
From: Pamela D. Moore, Administrative Aide to the Board of County Commissioners
Subject Title: Churchill Economic Development Authority provides its proposed Budget for FY2008-2009 for consideration of financial support during the budget cycle.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other – Informational Only

Does this action require a Business Impact Statement? No

Recommended Board Action: I move to direct that the Comptroller include CEDA in the upcoming budget considerations for FY08-09.

Discussion: Churchill Economic Development Authority provides its proposed Budget for FY2008-2009 for consideration of financial support during the budget cycle.

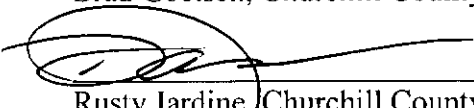
Fiscal Impact:
The Board approved \$ _____ for the FY 07-08 budget to support the operations.

Explanation of Impact:

Funding Source:
General Government: Community Support 100-401-70210 Grant: CEDA

Prepared By: _____ Date: February 11, 2008.
Pamela D. Moore, Administrative Aide

Reviewed By: _____ Date: _____, 2008
Brad Goetsch, Churchill County Manager

 _____ Date: 2/13, 2008
Rusty Jardine, Churchill County Civil Deputy Attorney

_____ Date: _____, 2008
Alan Kalt, Churchill County Comptroller

Board Action Taken:
Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)



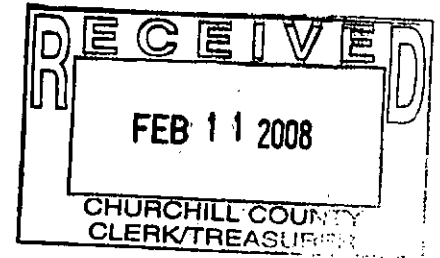
P.O. Box 1236
Fallon Nevada 89407
Phone: 775.423.8587
Fax: 775.423.1759
egsbdc@ceda-nv.org

February 6, 2008

Gwen Washburn, Commissioner
Churchill County Commission
155 North Taylor Street, Suite 110
Fallon, Nevada 89406

Norman Frey, Commissioner
Churchill County Commission
155 North Taylor, Suite 110
Fallon, Nevada 89406

Lynn Pearce, Commissioner
Churchill County Commission
155 North Taylor, Suite 110
Fallon, Nevada 89406



Dear Commissioners:

Enclosed please find a copy of the Proposed CEDA Budget for 2008-2009 (FY 2009) for your review.

If you will notice, there has been a slight reduction in the proposed budget compared to last year's submission. This is primarily due to a reduction in personnel, the discontinued support of WNDD through CEDA and general reductions through the budget. However, due to the increased cost of CEDA's building lease with the City of Fallon and an estimated increase in the salary for the permanent Executive Director, determined at the mid-range for the advertised salary, the reductions reflected have been diminished.

"The influence of a beautiful, helpful character is contagious, and may revolutionize a whole town."
Graham Collier, British Jazz Composer



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Churchill County Commissioners
February 6, 2008
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I hope this document assists the Commission in its final funding decision regarding CEDA's up-coming fiscal year. Should you have any questions or concerns, please do not hesitate to contact me directly at 775-423-8587.

Kindly,

A handwritten signature in black ink, appearing to read "Eric D. Grimes", written over a horizontal line.

Eric D. Grimes
Interim Executive Director

cc:
Brad Goetsch
Alan Kalt
Geof Stark
Rusty Jardine

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Graham Collier, British Jazz Composer

CEDA Proposed 2008-2009 Annual Budget FY 2009

1) Personnel Services

Executive Director	\$	55,000.00
NSBDC Management Consultant	\$	21,000.00
CEDA/NSBDC Program Advisor	\$	32,000.00
Administrative Assistant	\$	25,000.00
Temporary Employees	\$	1,000.00
Company FICA & Medicare Expense	\$	8,000.00
Employer's Insurance	\$	1,000.00
Insurance		
(Bonding, Renters & Liability Health	\$	1,000.00
NV State SUTA Tax Expense	\$	1,000.00

Total	\$	145,000.00
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2) Operating Cost

Rent	\$	17,700.00
Utilities	\$	2,000.00
Office Supplies	\$	3,000.00
Telecommunications	\$	4,000.00
Postage	\$	2,100.00
Office Lease Equipment	\$	6,000.00
Membership & Subscriptions	\$	3,000.00

Total	\$	37,800.00
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Sub Total	\$	182,800.00
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3) Travel

Travel/Per Diem	\$	5,600.00
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Total	\$	5,600.00
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Sub Total	\$	188,400.00
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4) Training

Training / Seminars	\$	1,000.00
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Conference/Road Shows	\$	3,200.00
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Total	\$	3,200.00
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Sub Total	\$	191,600.00
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5) Professional Services

Auditor / Accounting	\$	6,000.00
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Total	\$	6,000.00
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Sub Total	\$	197,600.00
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6) Marketing

Advertising/Marketing	\$	10,000.00
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Total	\$	10,000.00
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Sub Total	\$	207,600.00
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7) Client Services

Client Services	\$	3,000.00
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Total	\$	3,000.00
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Sub Total	\$	210,600.00
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8) Contingency

Contingency	\$	1,000.00
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Community Give Back	\$	500.00
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Total	\$	1,500.00
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Sub Total	\$	212,100.00
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Total Budget	\$	212,100.00
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County	\$	48,000.00	23%
City of Fallon	\$	42,000.00	20%
CEDA Business Council	\$	16,600.00	8%
Chamber of Commerce	\$	500.00	0%
Fundraising	\$	15,000.00	7%
NSBDC Grant Match	\$	39,000.00	18%
	\$	<u>161,100.00</u>	
State of Nevada	\$	51,000.00	24%
	\$	<u>212,100.00</u>	100%