

Fallon, Nevada  
December 4 & 5 2007

**CALL TO ORDER**

The Departmental Tour meeting of the Churchill County Board of Commissioners was called to order at 8:15 a.m. on the above date by Chairperson Washburn.

PRESENT:               Gwen Washburn, Chairperson  
                              Lynn Pearce, Commissioner  
                              Norman Frey, Commissioner  
                              Brad Goetsch, County Manager  
                              Alan Kalt, Comptroller

ABSENT:                Kelly Helton, Clerk of the Board

Pledge of Allegiance in the Office of the District Attorney.

**AGENDA**

It was verified that the agenda for this meeting was posted in accordance with NRS 241.

**ACTION ITEMS**

Commissioner Pearce moved to approve the agenda as submitted.  
Commissioner Frey seconded the motion, which carried by unanimous vote.

**PUBLIC COMMENTS**

Chairperson Washburn inquired if there were any public comments regarding issues that were not on the agenda. There were none.

**APPOINTMENT:**

Alan Kalt, Comptroller – Tour Schedule

Comptroller Kalt explained the tour schedule to the board. The purpose of the tours is for the departments and elected officials to have an opportunity to share with the board their accomplishments during the past year, their work environment and upcoming budgetary concerns. The tours will be for information only and no decisions will be made. Chairperson Washburn thanked the Comptroller for the overview and the tours were conducted in the following order:

District Attorney's Office  
Juvenile Probation  
Justice Court  
District Court

Sheriff's Office  
Fire Department  
Parks & Recreation  
Cooperative Extension  
Cemetery  
Facility & Grounds  
Road Department  
Museum  
Water and Waste Water Facilities

At the conclusion of the tour at the Water and Waste Water facilities, Commissioner Pearce made a motion to recess the meeting to Wednesday morning at 8:15 am at the Building Department. Commissioner Frey seconded the motion. The motion was unanimously approved. Meeting was recessed at 5:05 p.m.

The Departmental Tour meeting of the Churchill County Board of Commissioners was reconvened and called to order at 8:15 a.m. on Wednesday, December 5th date by Chairperson Washburn in the Building Department.

PRESENT: Gwen Washburn, Chairperson  
Lynn Pearce, Commissioner  
Norman Frey, Commissioner  
Brad Goetsch, County Manager  
Alan Kalt, Comptroller

ABSENT: Kelly Helton, Clerk of the Board

### **PUBLIC COMMENTS**

Chairperson Washburn inquired if there were any public comments regarding issues that were not on the agenda. There were none.

The departmental tours resumed with the following departments:

Building Department  
Planning Department  
Clerk Treasurer  
Recorder  
Assessor  
Child Support  
Public Health Nurse/WIC

Veteran Services  
Fire Marshal  
Social Services  
New Frontier Treatment Center  
Senior Citizen's Center / CART  
Library  
Human Resources  
Comptroller  
County Manager

The board obtained departmental information on the tours. No decisions were made and the tours were for information gathering only.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioner Frey made a motion to adjourn which was seconded by Commissioner Pearce. After a unanimous vote, the meeting was adjourned at 4:37 p.m.

APPROVED: \_\_\_\_\_  
Gwen Washburn, Chair

ATTEST:  
  
\_\_\_\_\_  
Alan F. Kalt, Comptroller