

CALL TO ORDER

The regular meeting of the Churchill County Social Services Advisory Board was called to order at 2:45p.m. on the above date by Shannon Ernst.

PRESENT: Brad Goetsch, Churchill County Manager –
Representative for Elected Official
Lori Capurro, Owner Anchor Properties –
Representative for Community Business Owners

ABSENT: Karen Stoll, Director FRIENDS Family Resource Center –
Representative for low-income families

It was verified that the agenda for this meeting was posted in accordance with NRS 241.

PUBLIC COMMENTS

Shannon Ernst inquired if there were any public comments on issues that were not listed on the agenda. There were none.

AGENDA

Brad Goetsch moved to approve the agenda minutes as submitted from June 15, 2007.
Lori Capurro seconded the motion.

MINUTES

1. The Social Services Grant financials that directly effect the Community Action function were reviewed
 - a. Welfare Set-Aside
 - i. Allocation from the State received from home sells (housing transfer fees)
 - ii. Fluctuates with economy; has dropped \$1000.00 this year due to current housing market
 - iii. Money can be carried-over
 - iv. Assists with emergency rent/utilities; clients can use 1 time every 18 months
 1. \$200 max; has to prove money is helping them out of a crisis
 - v. Average of 5 new applicants per day
 - b. CSBG
 - i. Received additional one-time Incentive Funding of \$42, 000.00 due to Strategic Planning in place
 1. allowed for more travel and training expenditures
 - ii. Helps with eligibility for Parks & Recreation Youth Programs
 - iii. A + Program: Shows fathers how to transition from work to caring for family
 - iv. Covers portions of salaries for Jennifer Jonte (10%) and Tiffany Moore (75%) for administration
 - v. Donated \$1000.00 to Youth in Transition Program hosted by Fallon Police Department

- vi. Money not automatically deposited; a month behind on draw request reimbursements
- vii. Penalized for more than 5% carry-over of funds
- c. Emergency Shelter Grant (ESG)
 - i. Emergency lodging and short-term case management
 - ii. Requested for an additional PATH room; currently used each day! 75% funding from ESG and 25% from United Way
 - 1. lodging assistance must be backed by documentation proving client will be stabilized once leaving our help
- d. United Way (EFSF)
 - i. Applied for \$13,000.00; expect to receive \$10,000.00
 - 1. \$1000.00 to Police Department to place transients in hotel on weekends/nights/holidays
 - 2. Supports Project Food and Youth Backpack Programs
- e. Legislature Transitional Housing Fund (AB 126)
 - i. Asked for \$20 million; received \$1 million
 - ii. Churchill County will begin monitoring this grant independently in March
 - iii. \$30,000 to supplement Jennifer Jonte's salary; Shannon Ernst has requested to reallocated CSBG funds in return
- f. WNHC
 - i. Award money good for 3 years
- g. HUD
 - i. Transitional funds for homeless
- h. Fiscal Year Breakdown
 - i. July 01: Welfare Set-Aside, CSBG, ESG
 - ii. Aug 01: WNHC
 - iii. Sept 01: HUD
 - iv. Dec 01: United Way

2. Lori Capurro moved to approve the financials as submitted; Brad Goetsch seconded the motion.

3. Shannon Ernst reviewed committee structure and informed of need for actual consumer not consumer representation

- a. Would eliminate current consumer rep. committee member, Karen Stoll
 - i. Replaced by consumer/client unless additional 3 members brought aboard
- b. Discussion held between Lori Capurro and Brad Goetsch on difficulty with current scheduling conflicts; would increase with additional members needed to keep within Tripartite guidelines (number of members must be in multiples of 3)
 - i. Gary Gobleman requested meetings to be held more frequently as well
 - ii. Brad Goetsch motioned to keep a 3 person committee; Lori Capurro seconded
- c. Shannon Ernst will inform absentee, Karen Stoll, of decision
 - i. Position opening will be advertised and another Advisory Committee meeting will be held within 60 to 90 days to vote in new member
 - a. If too many absences, ANY representative can be removed, as stated in Tripartite guidelines

- d. Shannon Ernst recommended organizing committee with Chair, Co-Chair, and Delegate
 - ii. Brad Goetsch stated preference to not Chair committee, as may be seen as a conflict of interest due to County Manager position currently holding
- e. The need for supplying members with information prior to meetings was noted
 - i. Manuals will be maintained and updated for members; will contain all agendas, minutes, strategic plan, etc.
 - ii. Individual to Chair committee will conduct meetings rather than Shannon Ernst
 - iii. As directed by Shannon Ernst, Tiffany Moore will supply all informational materials necessary for meetings
- 4. Updates on Boards and Committees was reviewed by Shannon Ernst
 - a. New Frontier Treatment Center
 - i. Monthly meetings regarding purchase or reconstruction
 - b. United Regional
 - i. Monthly meetings; none after April 2008
 - ii. 5 site visits per month
 - c. RNCoc
 - i. Jennifer Jonte sits in on monthly conference calls and attends quarterly meetings
- 5. Review of Informational items
 - a. Community Response Team
 - i. Supported by CSBG Incentive Funding
 - ii. Data collected through focus groups and surveys
 - a. identifies needs/concerns of community
 - iii. Monthly meetings held; began January 2008
 - iv. Problem noted with dialing # 211 from cell phones and landlines in Fallon
 - a. Is a Social Services hotline staffed by United Way
 - b. CDBG
 - i. Last year sponsoring RNCoc; going to Lyon County
 - ii. \$141,000.00 requested to extended handicap accessibility at Fairgrounds; get to code
 - iii. Working with USDA for CDBG FY 2010
- 6. Discussion held regarding scheduling of next meetings
 - a. Decided unanimously to meet the 3rd Tuesday in May and September

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 3:55p.m. by Shannon Ernst.

APPROVED: _____
Brad Goetsch, County Manager