

1 Case No.

2 Dept. No. I

3 The undersigned hereby affirms this document  
4 Does not contain a social security number.

5  
6 IN THE TENTH JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA  
7 IN AND FOR THE COUNTY OF CHURCHILL  
8

9  
10 \_\_\_\_\_  
11 Plaintiff,

12 Vs.

13 \_\_\_\_\_  
14 Defendant.

**REQUEST TO APPEAR BY  
COMMUNICATION EQUIPMENT**

15 ( *check one*)  Plaintiff /  Defendant (*your name*) \_\_\_\_\_

16 submits a Request to Appear by Communication Equipment for the ( *check one*)

17  Motion Hearing

Trial Setting Conference

18  Case Management Conference

Other: \_\_\_\_\_

19 currently scheduled for the (*day*) \_\_\_\_\_ day of (*month*) \_\_\_\_\_, 20\_\_\_\_.

20 For the purpose of this appearance, I understand it is my responsibility to make the  
21 appropriate arrangements with CourtCall to ensure that I can be reached on the date and time of  
22 the hearing. I also understand that due to the unpredictable nature of court proceedings, my hearing  
23 may be called at a time other than the scheduled time. Further, I understand that my failure to be  
24 available at the above-stated time through CourtCall will constitute a nonappearance.

25 DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

26 Submitted By: (*Your signature*) \_\_\_\_\_

27 Printed Name: \_\_\_\_\_  
28

1 **CourtCall Telephonic Appearances**

2 Counsel and Pro-Se litigants may make a CourtCall appearance by contacting CourtCall (not  
3 the Court), NOT LESS THAN THREE (3) COURT DAYS PRIOR TO THE HEARING DATE,  
4 after filing with the Court their Request To Appear by Communication Equipment fourteen days  
5 prior to the hearing date. You will need to provide CourtCall with a copy of this request.

6 A CourtCall appearance is made as part of the Court’s regular calendar and all counsel or  
7 pro se litigants who have timely filed their request form and paid the fee to CourtCall may  
8 appear by dialing the Courtroom’s dedicated toll free teleconference number, and access code (if  
9 any) which will be provided by CourtCall, LLC. A pre-hearing check-in will occur five (5)  
10 minutes prior to the scheduled hearing time.

11 A party may obtain additional information by calling Marina Perez, Calendar Clerk/  
12 Video Moderator, Phone: (888) 882-6878 ext. 877, Fax: (888) 883-2946.

13 ***Please be aware that all trials in the 10<sup>th</sup> Judicial District Court require the parties to***  
14 ***personally appear unless special permission is obtained from the Court prior to the hearing.***

15  
16 If CourtCall needs verification to confirm your ability to appear by telephone, they may  
17 contact:

18 Sue Sevon  
19 Court Administrator  
20 73 N. Maine Street, Suite B  
21 Fallon, NV 89406  
22 775-423-6088  
23 [ssevon@churchillcourts.org](mailto:ssevon@churchillcourts.org)