

**CHURCHILL COUNTY
PUBLIC WORKS, PLANNING, AND ZONING DEPARTMENT
OFFICIAL MAP APPLICATION SUBMITTAL DATES
2023**

NOTE: This schedule is for all land division submittals except ROS/Boundary Line Adjustments which may be submitted at any time.

Churchill County has ONE official map application submittal date per month for land divisions, (45 days before the Planning Commission meeting per CCC 16.12.020). But we may accept applications beforehand to help applicants be sure their submittal is ready for review on that date. Please work with department staff before submitting.

1. **PRE-APPLICATION MEETINGS** are required and must be held before the submittal date.
2. **Submittal packages that are incomplete** after the Completeness Review date in the schedule must be re-submitted for a later Planning Commission meeting date.
3. Submitting packages **BEFORE** the Official Map Submittal Date is encouraged to allow time for identifying missing items and providing them before the completeness review.

<u>MAP APPLICATION SUBMITTAL DATE</u> (~Friday before 45-day review)	Nov 23, 2022	Dec 23, 2022	Jan 20	Feb 24	Mar 24	Apr 28	May 26	June 23	July 28	Aug 25	Sept 22	Oct 26
Completeness review date. Missing items after date will delay map to next PC hearing (~Weds, ~day 5)	Nov 30	Dec 28	Jan 25	Mar 1	Mar 29	May 3	May 31	June 28	Aug 2	Aug 30	Sept 27	Nov 1
Deadline for Revised Map from project surveyor. (~Fri. before Staff Report due)	Dec 23	Jan 20	Feb 17	Mar 24	Apr 21	May 26	June 23	July 21	Aug 25	Sept 22	Oct 20	Nov 22
Map & Staff Report mailed with Planning Commission Packet (~one week before PC meeting)	Jan 4	Feb 1	Mar 1	Apr 5	May 3	June 7	July 5	Aug 2	Sept 6	Oct 4	Nov 1	Dec 6
<u>PLANNING COMMISSION MEETING</u> (2 nd Wednesday)	JAN 11	FEB 8	MAR 8	APR 12	MAY 10	JUN 14	JUL 12	AUG 9	SEP 13	OCT 11	NOV 8	DEC 13

Holidays: 11/24-25, 12/26, 1/2, 1/16, 2/20, 5/29, 7/4, 9/4, 10/27, 11/10, 11/23-24, 12/25